



St. Stephen's International School

"Where East meets West"

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SISB/SO/260/20

17 June 2020

Graduation 2020

Dear Parents

We are delighted to announce that we will be holding a graduation ceremony for the Year 13 students on June 25th at 10.30 am. This will be an opportunity to celebrate the achievements of the students and for them to formally graduate and I hope to see you all of you there.

Graduation will be held at school in Pavilion 3 and we will ensure that we do all that we can to make it safe in this Covid-19 time. We will, therefore, be socially distancing. This means that students will only be able to have 2 guests present, seating will follow social distance guidelines and masks must be worn at all times by everyone present.

Upon arrival at school, please make your way to Pavilion 3 at the back of the school car park. We will reserve a number of designated parking spots for you. Once you arrive at Pavilion 3, your temperature will be checked at the entrance and you may then take your seat if you do not have a fever. Please also ensure you use the provided hand sanitiser.

On arrival, students will be directed to collect their gowns before the graduation ceremony begins outside Pavilion 3 and so we do ask that you arrive in good time to do this.

Upon completion of the ceremony, there will be an opportunity for some photographs but these will only be in family groups and masks must still be worn. We ask that during the ceremony you remain seated and our photographers will take photographs as students graduate. These will be shared via the school social media outlets. Students must observe social distancing and any group photographs must be taken as such.

After the ceremony and the photographs, food will be provided (again we will follow strict health and safety protocols and ask that social distancing be maintained too).

I am sure that even with these precautionary measures in place, the morning will be a lovely event; a chance to celebrate the hard work and achievements of our students and make some lasting memories. I look forward to seeing you all there.

Please confirm your attendance via email to gift.secretary@sis.edu. Please do not hesitate to contact me graeme.w@sis.edu if you have any questions.

Yours sincerely

Graeme Webster
Head of Sixth Form

Claire Adby
Head of Secondary